

# **INTERNAL ASSIGNMENT QUESTIONS M.A. PUBLIC ADMINISTRATION FINAL YEAR WISE (OLD PATTERN) BACKLOG**

**2025**



**PROF. G. RAM REDDY CENTRE FOR DISTANCE EDUCATION**

(RECOGNISED BY THE DISTANCE EDUCATION BUREAU, UGC, NEW DELHI)

**OSMANIA UNIVERSITY**

(A University with Potential for Excellence and Re-Accredited by NAAC with "A" + Grade)

**DIRECTOR**

**Prof. G.B. Reddy**

**Hyderabad – 7 Telangana State**

**PROF.G.RAM REDDY CENTRE FOR DISTANCE EDUCATION  
OSMANIA UNIVERSITY, HYDERABAD – 500 007**

Dear Students,

Every student of M.A. Public Administration Final Year (Year wise) has to write and submit **Assignment** for each paper compulsorily. Each assignment carries **20 marks**. The marks awarded to the students will be forwarded to the Examination Branch, OU for inclusion in the marks memo. If the student fail to submit Internal Assignments before the stipulated date, the internal marks will not be added in the final marks memo under any circumstances. The assignments will not be accepted after the stipulated date. **Candidates should submit assignments only in the academic year in which the examination fee is paid for the examination for the first time.**

Candidates are required to submit the Exam fee receipt along with the assignment answers scripts at the concerned counter on or before **02-05-2025** and obtain proper submission receipt.

**ASSIGNMENT WITHOUT EXAMINATION FEE PAYMENT RECEIPT (ONLINE) WILL NOT BE ACCEPTED**

**Assignments on Printed / Photocopy / Typed will not be accepted and will not be valued at any cost. Only HAND WRITTEN ASSIGNMENTS will be accepted and valued.**

**Students are advised not use Black Pen.**

**Methodology for writing the Assignments (Instructions) :**

1. First read the subject matter in the course material that is supplied to you.
2. If possible read the subject matter in the books suggested for further reading.
3. You are welcome to use the PGRRCDE Library on all working days for collecting information on the topic of your assignments. (10.30 am to 5.00 pm).
4. Give a final reading to the answer you have written and see whether you can delete unimportant or repetitive words.
5. The cover page of the each theory assignments must have information as given in FORMAT below.

**FORMAT**

1. NAME OF THE STUDENT :
2. ENROLLMENT NUMBER :
3. NAME OF THE COURSE :
4. NAME OF THE PAPER :
5. DATE OF SUBMISSION :
6. Write the above said details clearly on every subject assignments paper, otherwise your paper will not be valued.
7. Tag all the assignments paper wise and submit them in the concerned counter.
8. Submit the assignments on or before **02-05-2025** at the concerned counter at PGRRCDE, OU on any working day and obtain receipt.

**DIRECTOR**

**M.A. PUBLIC ADMINISTRATION (FINAL)  
INTERNAL ASSESSMENT**

**PAPER - I: PERSONNEL ADMINISTRATION**

**SECTION - A**

**UNIT – I : Answer the following short questions (each question carries two marks)**

**5x2=10**

1. Explain the meaning of Personnel Management.
2. What are the functions of the Personnel Department.
3. What are factors affecting the recruitment ?
4. What is purpose of Manpower Planning.
5. Define Human Resource Planning.

**SECTION – B**

**UNIT – I : Answer the following questions (each question carries two marks)**

**2x5=10**

1. "HRM is old wine in new bottle" Discuss.
2. Explain the importance of reservations and constitutional provisions made in India.

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INTERNAL ASSESSMENT**

**PAPER - II: GOVERNANCE**

**SECTION - A**

**UNIT – I : Answer the following short questions (each question carries two marks)**

**5x2=10**

1. What is New Public Management ? Discuss its importance.
2. Comment on various concepts of Globalization.
3. Discuss the need and importance of Citizen Charters.
4. Explain the objectives of e-governance.
5. Discuss the opportunities and challenges of PPL in India.

**SECTION – B**

**UNIT – I : Answer the following questions (each question carries two marks)**

**2x5=10**

1. Explain the Governance techniques of Openness and Transparency.
2. Critically evaluate the implementation of CARD Programme.

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**PAPER - III: RURAL GOVERNANCE**

**SECTION - A**

**UNIT – I : Answer the following short questions (each question carries two marks)**

**5x2=10**

1. 73<sup>rd</sup> Constitutional Amendment Act.
2. National Water Policy.
3. ICDS
4. TRYSEM
5. 74<sup>th</sup> Constitutional Amendment Act.

**SECTION – B**

**UNIT – I : Answer the following questions (each question carries two marks)**

**2x5=10**

1. Discuss the Scope and Importance of Rural Development.
2. Write about Evolution of Panchayati Raj System in India.

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**PAPER - IV: PUBLIC POLICY AND PUBLIC ADMINISTRATION**

**SECTION - A**

**UNIT – I : Answer the following short questions (each question carries two marks)**

**5x2=10**

1. Meaning of Public Policy.
2. Incremental Approach.
3. Rational Choice Theory
4. Types of Evaluation.
5. Education Policy.

**SECTION – B**

**UNIT – I : Answer the following questions (each question carries two marks)**

**2x5=10**

1. Explain Elite Model and Discuss the role of Elites in Policy making process.
2. Discuss the salient features of National Agriculture Policy.

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**PAPER - V: RESEARCH METHODS**

**SECTION - A**

**UNIT – I : Answer the following short questions (each question carries two marks)**

**5x2=10**

1. Types of Research.
2. Scientific Research.
3. Identification of Research Problem.
4. Preparation Research Design
5. Report Writing.

**SECTION – B**

**UNIT – I : Answer the following questions (each question carries two marks)**

**2x5=10**

1. Elaborate the nature, scope and importance of social science research.
2. What is meant by Data ? Explain the various methods and significance data in the social science research.

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